



RAMSGATE PUBLIC SCHOOL

P&C Meeting Minutes

Date: Wednesday 10th March 2021 at 7pm

Location: RPS Hall

Present: Macarena Aliste-Soca, Karen Yacoel, Nena Lambousis, Rebecca Yagan, Leonie Wood, Macarena Aliste-Soca President, Karen Yacoel Treasurer, Rebecca Yagan, Leonie Wood, Song Shi, Vasily Shchegolev, Irena Kuzman, Prue Torres, Nicholle Taylor, Lorraine Simmis-Taylor, Pablo Fernandez

Apologies: Gracie Silva, Virginia Sinlao, David Noonan

Confirmation of Previous minutes - February 2020 (covid-19)

Motion: Karen Yacoel

Seconded: Macarena Aliste-Soca

Correspondence: None

Principal's Report - Rainy Simmis-Taylor

- The Principal welcomed all parents. She hopes that more parents will become involved in the school community. It was noted that P&C meetings are the appropriate forum to raise concerns and suggest improvements. They are also the forum for providing information to parents on school planning and programs.
- She noted that due to the impact of COVID-19 measures, and guided by the department of education, that P&C meetings needed to be:
 - Socially distanced, so one person per 4 square metres (a maximum of 30 people in the hall). If held outside meetings could have 50 people attending. All adults must remain 1.5m apart at all times.
- All visitors (including contractors) are required to sign in and register using the QR code.
- Thanked Last year's committee for all their efforts over Covid 2020 and their strong running over the 2 years with Maca's Leadership.
- Thank you to Maca for her contribution over the last 2yrs as President and the previous years as Vice President. Her contribution to the P&C has been greatly appreciated over the many years.
- Unfortunately, parent volunteers in classrooms cannot meet the guidelines, although it is hoped that they can be reinstated as soon as possible.
- The second-hand uniforms will continue to be held in the park so that guidelines can be met.
- It will not be possible to have parent spectators at the 3-6 swimming carnival.
- Meet the teacher events will happen in person, although most schools are doing this via Zoom. To meet the guidelines only one parent per child will be allowed to attend, meetings will be limited to 30 minutes and no children are allowed on site. Parents attending are required to RSVP, sign in and maintain 1.5m distance. Feedback from parents attending the kindy orientation was that Zoom was not the preferred option for this.
- If parents would like to meet with a teacher to raise issues specific to their child, then they can arrange a time to email or telephone the teacher. The school hopes that face to face meetings for
- Parent Teacher interviews will take place in week 9 or 10, if not, they will take place either at the beginning of Term 2 or via Zoom or telephone.
- Intensive learning support funding has been given to all schools to help students most impacted by remote learning. The funding is sufficient for approx. 4 teaching days per week and the relevant administration. The process for identifying how and to whom this support is allocated is being determined.
- Voluntary contributions- These were not sought last year, nor will they be sought this year. Non-voluntary contributions will be asked for later in the year.

- Enrolments - there are currently 540 students enrolled in 21 classes. This is the lowest since 2011.
- Part of the drop in numbers is attributed to a loss of overseas students.
- Term ends on Thursday 1 April and school returns on 19 April.
- From the week commencing 15 Feb 2021 Ms Simmiss Taylor will be Principal on Tuesday to Friday, with Mr Fernandez as Acting Principal on Mondays.

Deputy Principal's Report - Pablo Fernandez

- Staff development was held over two days at the end of term 4. The focus was on learner dispositions and behaviours. Something about Smiling Minds – use of mindfulness to process anxiety and ensure students were in a state that was receptive to learning.
- The water tank between the library and the OOSH building has been relocated and this tank now provides water to flush the primary side toilets. The space that was created has been used to provide a storage shed for OOSH.

President's Report - Macarena Aliste-Soca

- We were unable to hold most of our main fundraising events last year; this included the Family Fun Fair that got cancelled again in March 2020 due to Covid and previously cancelled in 2019 due to the horrible Bush fire, the Easter Raffle and Mother's & Father's Day stalls.
- On a positive note, we were able to hold the Mega Christmas Raffle which was drawn off site (the parking lot across the OOSH building) on the last day of Term 4.
- Thank you to our little helpers – student's younger siblings were able to draw raffle prizes.
- A list of winners was not sent out – a list is not normally sent out as the raffle is held on site// due to unprecedented times Raffle held in the car park on the last day of school. This was not the normal procedure for P&C raffles in the past – a request was made to send one out in future.
- Thank you to Gracie for Leading the Crazy Camel 2020. This was organised and distributed outside school hours.
- Issues with Crazy Camel delivery partners – due to Covid high volume of deliveries. Delivery Partners were unable to cope.
- Thank you to Rainy & Pablo for all their support over the years.
- Huge Thank you to the 2019 & 2020 P&C committee team. Their commitment and contribution to RPS was appreciated by the school community, especially the children.

Treasurer's Report - Karen Yacoel

- P&C and Canteen accounts: P&C: \$15,137.22 Canteen: 22,802.67
- Fundraising only took place in Term 4
- Crazy Camel profit \$2,544
- Christmas Raffle profit \$2,663
- Market Stall profit \$429
- Hat & bag sales profit \$584
- Uniform shop on 27th Jan raised in excess of \$390 in sales.

Canteen Bookkeeper's Report - Virginia Sinalo - Reported by Karen Yacoel

- This year due to Covid-19 the canteen ran a loss of \$27,968.83.
This loss was made up of:
 - Missed payment for Spartan for 2019 invoice.
 - REST Superannuation for 2019
 - ATO Revocation for ACNC, re-applied
 - ATO updated TAX due to Revocation
 - Covid-19 Lockdown
 - Started trading 27th July 2020.

- Job keeper payment wasn't paid for this month (September), still waiting for the ACNC approval submitted in October 2020.
- Job keeper payment suspended by ATO - issue with the BAS from 2nd Qtr 2015, 2nd Qtr 2016, 2017 and 3rd Qtr 2018.
- Square POS (point of sale) machine is up and running for uniform shops. Very successful and was received by parents in a positive and convenient manner.

Canteen Convenors Report - Rebecca Yagan

- Look at changing Munch Monitor to another platform as we are having too many issues with the current terminal, we have from Munch Monitor. Also changing might be able to give us more options for the online system eg. raffles etc.
- Margaret will be cutting back her days working in the canteen from the beginning of Term 2 to 3 days per week.
- A volunteer roster for Term 2 has been created and distributed to the Canteen ladies and volunteers to replace Margaret for two days per week (Monday's & Tuesday's)

General Business:

- Karen, Nicholle & Vasily to organise a day to go in Westpac Bank to organise signatures.
- New financial members: 25
- Square POS (point of sale) machine is up and running for uniform shop
- Voted on P&C meetings to be held twice a term on a Tuesday (weeks 3 & 8 of each term) instead of every 2nd Tuesday of the month. With the exception of a third meeting in December.

Meetings will be on the following dates:

TERM 2	TERM 3	TERM 4
4 May	27 July	19 October
8 June	31 August	23 November
		7 December

Minutes by: Macarena Aliste-Soca

Meeting closed at: 8.05 pm Next meeting: Tuesday 4th May at 7 pm