



RAMSGATE PUBLIC SCHOOL
P&C Meeting Minutes
Date: 21 March 2023
Called to Order at 7:35pm

Present: Amanda Howle, Angela Perosin, Candice Wyatt-Davies, Fiona Garnham, Karen Yacoel, Lauren Dusmanovic (P), Samantha Burston (VP), Tiana Russell (VP), Virginia Sinlao & Lorraine Simmiss-Taylor

Apologies: Marianna Galouzis, Maria Hill, Mary Paul & Pablo Fernandez

Minutes - 14 February 2023

Motion: Angela Perosin

Seconded: Candice Wyatt-Davies

President's Report - Samantha Burston (Previous year)

- I have received many thanks & great feedback from our Welcome BBQ which was held on Friday 3 March 3.30-5.30pm. We noticed there were more of the K-2 families. Maybe the 3-6 families didn't know it was for the whole school. Thank you to all the helpers.

Treasurer's Report - Samantha Burston (acting)

- P&C Bank Balance: \$39,461.01 Canteen Bank Balance: \$7,158.76
- Total expenses for the welcome BBQ was \$876.00. We asked for a donation for payment for the sausage sizzle & we have \$420 to bank. This BBQ was more for the welcome to families & not to make a profit. We have lots of sausages left over & they are in the deep freeze. We ran out of cooked sausages & had too many onions.

Canteen Bookkeeper Report - Virginia Sinlao

- The yearly audit has been completed by a certified accountant - Kerry Corke based in Canberra. The canteen profit for the 2022 calendar year was \$33,511.47. This amount doesn't include payments that still need to be paid for Tax & Superannuation. These have not been paid yet due to problems with the REST system in the 2nd quarter.

Uniform Shop Report - Samantha Burston

- Has been busy with new families. We have \$635.50 in cash ready to bank. Will bank when the committee meets at the bank tomorrow morning.

Principal's Report - Lorraine Simmiss-Taylor

- Swimming Carnival was on Friday 24 February. This year we didn't do the "twilight" version. Next year we'll go back to the "twilight" and only have students that can swim. We had quite a few rescues that were needed as we found lots of children wanting to jump into the water but not knowing how to swim. The risk is too high.
- School Development day will be on Monday 24 April & children will return to term 2 on Wednesday 26 April as 25 April is Anzac Day. End of term 1 is Thursday 6 April.
- Parent Teacher interviews information & QR code goes out tomorrow. QR code is available tonight for the P&C to get in early to make bookings. P&C requested that the QR Codes for the Year WhatsApp groups be displayed at the parent teacher interviews to help advertise that these groups are available to all school families. They are a great platform for families to communicate within the class year of their child. Rainy said yes this can be done.
- On the 3 April scaffolding will start to go up in preparation for the entire roof replacement on H Block. The Saturday markets will be closed for 1-2 weeks. I ask for all P&C communications to always go directly to Jaqui from the P&C email. This keeps track of the line of communications & makes it easier to manage. Mrs Jillian Murchie says we are a finalist again this year in the Ramsgate RSL School Grant. If we win again like we did last year, we will be installing a permanent table tennis structure. It will be built in the same location as where the old table tennis table was which was under the awning next to the girls toilets on the south playground. Naplan has been going well. Students & teachers are happy although it is a stressful time for everyone. P&C need to send through the updated & current Certificate of Currency asap. Karen requested a light to be installed at Gate 5 as it is very dark when we use that gate for the P&C meetings.

Canteen Coordinators Report - Amanda Howle & Candice Wyatt-Davies

- We have a new menu for term 2. It will be much the same as last Autumn/Winter menu. This will go out on enews soon. Donna stepped in to cover for 3 weeks when Margaret was sick, so a big thank you to Donna. Donna has shown Amanda how to "open" the canteen. This is good to know incase both Donna & Margaret are ever sick at the same time. We are starting to take photos of all the meals to have on display in the canteen for reference. These photos could also be used on Munch Monitor. We need a plan moving forward because Margaret has 3 month Long Service leave available. Margaret hasn't mentioned she will be taking her Long service but we need to have a plan in place. All the new volunteers are working nicely. We need more freezer space & would like to purchase a new freezer. Large white chest freezer doesn't seem to work properly & is taking days to freeze items. This is not suitable for food safety. We would

also like some new ovens. There is one there now that is extremely old so it would be more efficient to replace it. The other oven is newer but still a bit old. The dishwasher is not used & is a waste of space. This topic has come up several times but nothing has been done about it. Committee will meet to discuss the ovens & dishwasher another time. Rainy mentioned she doesn't think we are allowed to sell the Chicken Strips because they aren't served in a meal, eg. with veggies or something else. Amanda & Candice will look into the regulations around the Chicken Strips. The canteen needs another system in place for Donna & Margaret to purchase items such as fresh fruit & veggies. Currently they use their own money to purchase what the canteen needs for that week & then they are reimbursed from the P&C. The ladies have mentioned they're not happy with this arrangement anymore. Can we get debit cards for the ladies to use? Virginia mentioned that the debit cards have been looked at with Karen & the problem is that the cards must be in someone's personal name. The responsibility then falls on that person. Virginia & Karen said that this will be sorted out when the new 2023 committee is formed. Tiana suggested a reloadable debit card might be a better option. This subject needs to be discussed further with the committee.

Events Coordinator Report - Fiona Garnham

- The date for the Easter Hat Parade has been confirmed for Wednesday 29 March due to the anticipated roof works happening which will mean there will be lots of scaffolding around the school. The P&C easter raffle will go ahead & be drawn on Monday 3 April. Easter Egg & Mufti day for students will be on Monday 27 March & all families will be asked to donate one egg/chocolate per family. There will be 50 prizes this year. Half of what there was in the previous year. This is due to huge amounts of work sorting & wrapping the prizes. Prizes will be packaged into paper bags this year to reduce the amount of plastic cello wrap. There will be 3 top prizes valued at \$100, \$75 & \$50. The remaining 47 prizes will be valued at \$20.
- Mother's Day is on Sunday 14 May. Wrapping is confirmed to take place on Friday 5 May in the project room in the office block & stall date will be Wednesday 10 May. OSCH will need to be booked with Hayley for the stall day. Amanda & I met up to do some online shopping for Mother's day gifts. We put a large selection in the basket. Fiona will finalise the checkout tonight so we have these gifts delivered to school very soon.

Previous Business

- Stair Artwork - Tiana said this work will be done on 30 March. Expected to start the external stairs at 2pm & finish off with the internal stairs at 3pm. Tiana will be at school to meet the company commissioned for the job & will take photos to keep us updated.
- New subcommittee Neurodivergence & Inclusive Class. Renee Hart & Becky McVicar who had suggested it were not present at this meeting. Rainy mentioned that any person that suggests a new subcommittee needs to be present for at least three meetings before a subcommittee can be formed as referred to in the P&C Constitution. Sam asked Rainy for her opinion about the Hearing Systems. Rainy's response was, some like them & some don't. It's up to each teacher. We currently have four systems in our school & the research says they are pretty good & common. They do not suit all teacher's style of teaching. We have spoken to Katherine Green who is the hearing consultant & are waiting for some quotes. Karen mentioned the mum Becky McVicar has already sourced some quotes & will forward those to Rainy. Samantha also said she sourced some quotes too. Samantha asked Rainy, "can the P&C fund & supply these hearing systems to all classrooms"? Rainy's reply was, "It might not suit all teachers".
- Recycling bins - Amanda will look into further & report back at the next meeting.
- BBQ's - Sam is happy to keep using the old ones as she has spent some time cleaning them up.
- Spending P&C funds - the present committee has voted & agreed to allow \$1000 to be donated to school each term at the 1st meeting of the term.

Meeting closed at 8.25pm

Minutes by: Karen Yacoel

Next meeting on 9 May 2023 Term 2 week 3 at 7pm