



RAMSGATE PUBLIC SCHOOL
P & C Meeting Minutes
Date: 18 June 2024
Location: RPS Library
Meeting Commenced: 6:30pm

Present: Amanda Howle, Anna Ang, Angela Perosin, Candice Wyatt-Davies, Catherine Lagunday, Donna Rawson, Fiona Garnham, Kelly McDonnell, Kerré Venter, Lorraine Simmiss-Taylor, Marianna Galouzis, Scott Andrew, Tiana Russell, Virginia Daley

Apologies: Deepika Rao, Margaret Hall, Mary Paull, Pablo Fernandez

Acknowledgement of Country: Tiana Russell

Curriculum Reform: Mrs Ang & Mrs Daley

- Mrs Ang & Mrs Daley presented the Curriculum Reform for English and Mathematics
- A copy will be emailed to the P&C which will be sent out with a copy of these Minutes

Confirmation of previous AGM meeting's minutes from 14th May 2024

Motion: Candice Wyatt-Davies

Seconded: Angela Perosin

Principal's Report: Lorraine Simmiss-Taylor

- The school has been focusing on the School external validation which needs to be completed by 21st June 2024
- Positive Behaviour Learning – Super Star Awards
 - o When a student receives five Superstar awards, they are recognised at an assembly and presented with a voucher for an Ice Blook to be redeemed at the canteen
 - The P&C will support the costs for this
 - The Canteen staff will confirm the amount to the P&C, and this will be paid into the Canteen bank account
- Choice of song
 - o Lorraine apologised for any distress that was caused by the choice of song for the morning bell
 - o The school is proud how they incorporate indigenous culture into the school and acknowledges difference of opinions
 - o There are processes in place for parents/carers to approach the school if they have any concerns
 - o Lorraine thanked the P&C and staff for their support to the school community

President's Report: Tiana Russell

- Thank you to all the support from everyone on the P&C!
- Currently focusing on up and coming

Treasurer's Report: Kerré Venter presented on behalf of Deepika Rao

- \$2,067 paid for workers insurance
- No other major updates
- Current Balance
 - o P&C: \$17,848.27

- Canteen: \$2,715.98

Uniform Shop Report: Catherine Lagunday & Sarah Broadley

- Overall good
- Uniform money will need to be deposited with the Canteen money in a separate bag once Kelly takes over from the courier service
- Uniform shop will not be opened on the first Saturday of July at the Markets due to School Holidays
- Small bins from around the school get stored in the Uniform shop on Fridays – however Mr Al has started to store them in the toilets as these are locked over the weekend

Canteen Coordinator's Report: Candice Wyatt-Davies

- 2nd Coordinator – send out reminders on WhatsApp and FB for a 2nd Coordinator
- Lunch tubs (that carry lunch orders) are being destroyed by students
- Hot Dog Day
 - Confirmed for 05th July 2024
 - Candice will update Munch Monitor
 - Angie to send through a flyer to Kerré who will send on to Jaqui to add to School Bytes
- PSSA lunch orders
 - Lunch orders are going missing for PSSA students
 - Candice to ask Munch Monitor to remove PSSA students in profile and then advise Parents/Carers to go back in and update profile to add if student is PSSA
- Audit
 - Donna confirmed all invoices have been sent through to Virginia
 - Kerré will follow up with Virginia
- Wholesale costs review
 - The seminar that Margaret and Donna attended will not work for Ramsgate PS
 - Currently continue to order through current supplier Alfred's
- Canteen Co-ordinator
 - Maureen Oyarzo is waiting for Virginia to provide a full handover of Canteen Co-ordinator duties – Kerré will follow up with Virginia
- Courier Pick up service
 - Dee to provide information on courier service to Candice so that this can be cancelled as Kelly McDonnell has offered to take monies to the bank every Tuesday morning

Social Media Report: Angela Perosin, Marianna Galouzis & Kelly McDonnell

- No updates
- Thanks for Angie, Marianna & Kelly for all the updates on Social Media

Events: Fiona Garnham & Marianna Galouzis

- Father's Day (Term 3)
 - Stall is confirmed for 27th August 2024
 - Fiona & Marianna have placed some orders
 - Need to review if P&C need to purchase paper bags
- 5c Fridays (Term 3)
 - Angie to work on a flyer for 5c Fridays
 - P&C to purchase money boxes
 - Year 6 will collect the monies from classrooms weekly
 - Winners to receive Monterey Pizza
- Colour Fun Run (Term 3)
 - Pencilled in for 30th August 2024
 - Lorraine to follow up with Pablo to review a possible date in September as there are concerns to host the event the same week as the Father's Day stalls
 - Some Merchandise has been received

- Crazy Camel (Term 4)
 - o This will be reviewed at the next meeting
- Reimbursements
 - o It was agreed for any orders that are made on a personal card; the amount can be deposited from the P&C into the account prior to purchase

General Business

- OOSCH
 - o Scott will be attending a Department of Education briefing on 19th June 2024 to understand the pros and cons of having OOSCH fall under the P&C umbrella
- Eat Up – Amanda Howle
 - o Amanda presented the cookie box that can be purchased for \$75 for the whole box
- P&C Incorporated
 - o Executive Committee Members can be held personally financially liable if P&C is not incorporated – Kerré will follow up again with Lorraine to understand the process
- BBQ
 - o New to review purchasing new BBQs
 - o Pablo to follow up with Assets Manager to discuss the option of having a built in BBQ near the Canteen area

Next meeting

- Extraordinary Meeting confirmed for Committee & Sub Committee Members only – 02nd July 2024 at 6:30pm at Ramsgate RSL
- P&C Meeting – 06th August 2024 at 6:30pm at Ramsgate PS Library

Meeting concluded at 7:45pm

Minutes by: Kerré Venter