



RAMSGATE PUBLIC SCHOOL

P&C Meeting Minutes

Date: Tuesday 25 June 2025

Called to Order at 6:35pm

Present: President: Scott Andrew
Vice President: Tiana Russell
Treasurer: Maureen Oyarzo
Secretary: Kelly Hayes
Committee members: Scott Andrew, Tiana Russell, Kelly Hayes, Angela Perosin, Catherine Lagunday, Kelly McDonnell, Pablo Fernandez, Candice Wyatt-Davies, Gillian Murchie

Other members/attendees: Fleur Harriton, Steve Harriton, Margaret Hall, Donna Rawson, Renee Hart, Fiona Garnham, Catherine Lagunday, Naomi Gilbride (OSHC President), Ben O'Neill, Yuliya Gorshechnikova, Bianka Kotevski, Siobhian Docherty, Lindsay Fong-Yip

Apologies: Lorraine (Rainy) Simmis-Taylor, Marianna Galouzis, Kerre Venter, Deepika Rao

Acknowledgement of Country: Scott Andrew

Confirmation of previous minutes from 13 May 2025

Motion: Candice Wyatt-Davies and Angela Perosin

Principal's Report: Pablo Fernandez

- The school is in the process of working through semester 1 reports. They have been rolled into the school bytes platform for reports for the first time. Using School Bytes makes it easier to distribute reports.
- Education week is coming up on 4-8 August. To celebrate, the school is putting on an art show with Mrs Berivescos leading the project. Last year you could buy artworks for \$5 each. food trucks will be here. Pablo notes that the P&C meeting is scheduled for the same day and suggests we move the meeting. The committee motioned not to move it.
- The first sticky beak tour was held on 13 June. A total of 9 families attended, hosted by Mrs Grimley and Pablo. There are 43 enrolments so far for next year's kindergarten. Last year, we had a total of 66 kindergarten enrolments, and the goal is 60 enrolments minimum for next year. This year's year 6 has 57 children leaving.
- Excursions
 - Stage 1 went to Symbio wildlife park.
 - Year 6 is going to Hyde Park Barracks.
 - Year 5 went to Canberra overnight. The corresponding curriculum was covered in the leadup to the trip.
 - Stage 3 is due to attend a St. George Police Area Command incursion. The designated person is now unable to attend and we are waiting to hear about a replacement educator and date. Topics are about safety and social media.

- Reading Eggs - Pablo discussed this learning tool app with his staff at the last meeting. Some staff said they have used it previously, and it is viewed favourably as a learning tool/homework tool by teachers at Ramsgate Public, as it is repetitive and easy for parents to use. Key points to note:
 - It is most suited to K-2 because engagement drops as kids get older.
 - It doesn't align with scope and sequence of how the curriculum is delivered.
 - It is not intended to be used in the classroom, however it is a good personalised program for individual learners.
 - Some daycares use it so it transitions well.
 - Cost: \$35 per annual licence for \$200 children. Total is approximately \$7000. (note that parents who use it at home are charged \$13.50 per month).
- There are new yellow markings painted around the school - a new student has commenced who is vision impaired. Mr.Gregory has done this work for us.
- Shade sail - Pablo spoke with the Assets Services Officer from DET. He clarified that if the P&C identifies this as a priority and establishes funds available, those funds need to be transferred to the Dept. and the Dept then manages the project. The Officer has assessed the space and believes the project will be costly. Pablo showed a map of the area to spark discussion as to where to place the shade. Pablo also shared an example from a neighbouring school.
- Term 3 - The first Monday back at school will be a staff development day / pupil free day. Students return to classes on the Tuesday of week 1.

President's Report: Scott Andrew

- Canteen bookkeeping has been an ongoing issue. Congrats to Maureen for getting to the bottom of it. Our canteen staff super hasn't been paid and income hasn't been reported for some time. The president has emailed the previous bookkeeper without success. Our new Treasurer, Maureen, is in the process of rectifying this issue, and the previous bookkeeper has now been removed from the banking.
- The OSHC AGM last week saw an excellent turnout. Didier has resigned as president and Naomi Gildebride was elected as the new President at the meeting. We are still awaiting financials from Dider in order to assess the viability of taking over operations of our school's OSHC.

Uniform shop Report: Catherine Lagunday

- A diffuser has been purchased for the uniform area so it smells nicer.
- The uniform shop floors have been washed by cleaners and the dust has been blown out using a blower.

Canteen Coordinator's report:

- Donna is going on leave for 6 weeks across terms 3 and 4. Staffing may be challenging during this time. Donna will be stepping in for 2 days per week. Michelle will be stepping on mondays permanently, but we still need more help.
- A callout needs to be made on socials. Kel M said she will do callout on What'sApp
- Thanks to Maureen for resolving the pay issues.

- Hot dogs - over 250 orders were taken for the hotdogs and lollies on the last day of term 2.
- A new monitor has been ordered to facilitate reading lunch orders. This has increased the monthly rate for the use of Munch Monitor POS to \$55.
- The canteen often receives notification of excursions the day before they occur. It would be helpful to be informed with more notice to manage volunteers more effectively. Pablo has taken this feedback on.
- Candice has requested a volunteer to become the second canteen coordinator to work alongside Candice. Bianca has offered to help.
- Canva membership - a query was made as to whether we have a Canva account to be able to update the canteen menu. Steve Harriton will work with Candice to work on the menu.

Treasurer's Report: Maureen Oyarzo

Key Highlights

- There were some updates missing from last meetings so adding some information about those in this report
- Profits/Amount Raised from Events
 - \$3,413.26 made from Easter Raffle in Term 1
 - \$467.21 made from Mother's Day in Term 2
 - \$2,349.69 (Term 1) & \$3,077.45 (Term 2) (Cash + Square) from Uniform Shop
- In summary Total Profits between events and the Uniform Shop is:
 - Term 1 5,762.95
 - Term 2 3,544.66
 - Total 9,307.61
- Bank Balances
 - P&C \$35,108.82
 - Canteen \$26,608.73

Social media Report: Kelly McDonnell

- Kel will be ramping up a communication campaign to promote the Wait Mate pledge.

Events Report

- Term 3 - wanting to do 5 cent Fridays in order to hold a pizza party in Term 4. We need a P&C representative to help with counters.
- Bandsgate - Rainy will be organising this. It will be held on Tuesday 16 september. Tiana requested expected numbers for the event. See note below from Rainy.

AOB

- OSCH meeting - excellent turnout. The lease will be terminated at the end of year and will go to tender unless the P&C takes it on. We need to discuss pros and cons of taking it on and establish if we have the resources to take it on.
 - o The financial aspect - at the AGM, it was reported that the service ran at a loss last financial year due to the voucher scheme and COVID. We need to establish if this is a risk we are willing to take on and if we don't what the repercussions would be.

- o Scott opened the floor to discussion
- o Questions that arose during the discussion:
 - Is there a choice to renew the current lease? The Dept. does not prefer the parent run model. They prefer P&C to manage their own OSHC or put it to tender.
 - Would the tender process involve the school? The previous tender that the school was involved in was for the markets. Best to look at other successful public tenders to understand the specs and parameters.
 - Who owns the building? It is owned by the Dept. and leased to the OSHC provider.
- o have spoken to Sans Souci Public school P&C to compare notes and open community floodgates.
- o We should aim to vote on the direction the P&C would like to take in the September meeting.
- Quiet Zone - the P&C agrees to contribute \$5000 to the project to match the school's input. Pablo will take this information back to the project lead.
- Tap installation - the idea is to possibly retrofit a tap on the southern side of the school so that older students wouldn't need to cross to the other side of the school to fill up their water bottles. - motion to seek 3 quotes passed.
- Comments added via email from Lorraine Simmis-Taylor: Bandsgate is scheduled for Tuesday 16 September.
 - o In the past, the P&C have hosted a sausage sizzle that has also included corn on the cob and sushi. The food for Ramsgate students has been preordered but was sold to visitors throughout the day. It would require parent volunteers from about 8:30am to 2pm, probably in 2 or 3 shifts. The canteen had a red day as well.
 - o Jaqui will be the liaison between the committee and the P&C.
 - o Below are notes from the previous event as to how much food we ordered. It is worth noting that we now have about 80 fewer students at the school but are expecting the same number of visitors.
 - sausages & rolls 900
 - juice 400
 - sushi 150
 - corn X 6 boxes 270
 - water 400
 - o Please advise whether you think that this is something the P&C will be able to do. The corn on the cob was a big hit but we had a parent at the time with an outdoor gas cooker and commercial pots. I can possibly borrow pots and perhaps they can go onto the stove top in the canteen.

New financial members:

- Renee Hart
- Naomi Gilbride (OSHC President)
- Yuliya Gorshechnikova
- Bianka Kotevski
- Siobhan Docherty
- Lindsay Fong-Yip

Next meetings

- Term 3 meetings:
 - o **Extraordinary meeting - Tuesday Week 1 of term 3. 6:30pm**
 - o Week 3, Tuesday 5 August
 - o Week 8, Wednesday 10 September
- Term 4 meetings:
 - o Week 3, Tuesday 28 October
 - o Week 8, Tuesday 3 December

Meeting concluded at 8:00pm

Minutes by: Kelly Hayes