



**RAMSGATE PUBLIC SCHOOL**  
**P & C Meeting Minutes**  
**Date: 29 October 2024**  
**Location: RPS Library**  
**Meeting Commenced: 6:30pm**

**Present:** Angela Perosin, Candice Wyatt-Davies, Catherine Lagunday, Donna Rawson, Kelly McDonnell, Kerré Venter, Lauren Dusmanovic, Margaret Hall, Marianna Galouzis, Maureen Oyarzo, Pablo Fernandez, Scott Andrew, Tiana Russell

**Apologies:** Deepika Rao, Fiona Garnham, Lorraine Simmiss-Taylor, Mary Paul, Virginia Daley

**Acknowledgement of Country:** Scott Andrew

**Confirmation of previous meeting's minutes from 10<sup>th</sup> September 2024**

Motion: Mariana Galouzis

Seconded: Angela Perosin

**Principal's Report:** Pablo Fernandez

- Grandparents Day held on 29<sup>th</sup> October 2024
  - o Wonderful day with a great turn out
- Mother's Day activity is on the school agenda for 2025
- Kindergarten Interviews
  - o Started mid-October 2024
  - o Current numbers for Kindergarten for 2025 is 68
- Presentation Day – 10<sup>th</sup> December 2024
  - o RPS would like to invite a P&C Representative – P&C to provide name to Pablo
  - o RPS has invited the Local Council member from Kingsford Smith as RPS no longer falls under the Electoral Cook
- Year 6 request for donation
  - o P&C members all in favour to contribute \$600 to Year 6
    - Will require receipts and bank account details to reimburse
- Blue Court
  - o Currently no shaded cloth as it is being repaired – no timeframe at the moment
- Major works
  - o Funding approved to start over Summer holidays – this may impact Term 1
  - o Pablo will be reviewing what needs to be carried out
- Bullying workshops
  - o Concerns were raised by a parent about her daughter being bullied – she has sent an email to the school and Pablo advised that this will be reviewed, and he will respond
  - o The P&C offered to pay for Bullying workshops for children and parents/carers
  - o RPS will support this however have advised that the research shows one off workshops may not result in the desired affect
  - o RPS continue to work with Friendly Schools on Behaviour Continuum which focuses on positive behaviour
    - Teachers focus on building relationships with students
    - RPS monitor patterns of bullying behaviours – targeted repetitive behaviour
    - RPS will work with all families involved when an incident arises from bullying
  - o The P&C would like to work in conjunction with the work the teachers are carrying out

on positive behaviour and offer yearly workshops

- Recommendation was Backflips against bullying (K-Year 6)
  - The P&C will review options

- Funding focus

- Need to ensure that the RPS, P&C and SRC are aligned with fundraising priorities – Pablo will follow up with Ms Willing to discuss any fundraising SRC suggests
- P&C to support fundraising to refurb north playground – this will be managed by Assets
  - Moved by Kelly, seconded by Tiana

**President's Report:** Tiana Russell

- ACNC email

- Received an email from Australian Charities and Not-for-profits Commission (ACNC) advising the P&C is at risk of having its registration revoked and losing its Commonwealth charity tax concessions as the P&C has not submitted an Annual Information Statement for 2021, 2022 and 2023
- Virginia looked after this historically
- Kerré will look into log-in details and provide this to Tiana and will follow up with Virginia
- Scott will assist with the next steps

**Treasurer's Report:** No report

**Uniform Shop Report:** Catherine Lagunday & Kelly McDonnell

- Overall good

**Social Media Report:** Angela Perosin

- Overall good

**Canteen Coordinator's Report:** Candice Wyatt-Davies

- Request for 2 x ovens to be cleaned over Summer holidays – approved by the P&C
- Volunteers Dinner with Margaret and Donna – confirmed for 27<sup>th</sup> November 2024
- Important dates
  - Year 6 Fundraising: 28<sup>th</sup> November 2024
  - Excursions
    - Stage 3: 09<sup>th</sup> December 2024
    - Stage 2: 11<sup>th</sup> December 2024
    - K-2 Picnic day: 12<sup>th</sup> December 2024
  - Treat/Red day (Canteen): 13<sup>th</sup> December 2024
  - Pablo to ask Jaqui to update School Bytes calendar
- Canteen handover (Virginia & Maureen)
  - An email was sent to Virginia on 02<sup>nd</sup> October 2024 advising a full handover to Maureen will need to be completed by 31<sup>st</sup> October 2024 – no feedback from Virginia as yet – Kerré will send a reminder to Virginia
  - Maureen has sourced a payroll supplier
  - Next steps:
    - Add Maureen Oyarzo (Canteen Coordinator) and Scott Andrew (Vice President) as a signatory to P&C bank accounts
    - Dee to provide access to Maureen to Canteen email
  - Margaret and Donna are still not being paid on time on a regular basis
  - Virginia to provide Canteen audit report

**Events:** Marianna Galouzis & Tiana Russell

- Crazy Camel

- Due to close on 31<sup>st</sup> October 2024, but Fiona has requested 1 week extension
  - Kelly will send a reminder out on WhatsApp groups
- Colour Fun Run
  - Rebooked for 06<sup>th</sup> November 2024
  - Marianna will send a follow up for volunteers
  - Kelly will send out reminders on WhatsApp groups
  - Any equipment requests, the P&C can email Ms Strong and Pablo
- Kindergarten Orientation Week
  - 02<sup>nd</sup> December – 06<sup>th</sup> December 2024
  - P&C will review days when Uniform shops can be open
  - P&C to talk on Thursday 05<sup>th</sup> December 2024 – Scott Andrew
  - Kerré to follow up with Jaqui to confirm if any assistance is required for updating P&C documents
- Signfairry
  - Year 6 – 18<sup>th</sup> December 2024 – Tiana to arrange
  - Kindergarten 2025 – 05<sup>th</sup> February 2025 – Pablo to confirm
- EOY BBQ – confirmed for 06<sup>th</sup> December (3:00pm-5:30pm)
  - Communications to be sent out on 13<sup>th</sup> November 2024
  - Will need to ask Jaqui to send out RSVP for an idea of numbers by 27<sup>th</sup> November 2024
- EOY Raffle
  - Kerré to forward Raffle prizes to Events email address

### **General Business**

- Shade area (OSCH)
  - P&C to assist with fundraising for possible shade sail where tree has been cut down in 3-6 playground (OSCH) – this will need to be managed by Assets – Pablo will discuss further

### **Next meeting**

- Extraordinary Meeting confirmed for Committee & Sub Committee Members only – 04<sup>th</sup> November at 6:30pm at Ramsgate RSL
- P&C Meeting – 04<sup>th</sup> December at 6:30pm at Ramsgate PS Library

**Meeting concluded at 8:27pm**

**Minutes by: Kerré Venter**